

The qualification structure and standards



This level 4 qualification contains four core units. All candidates must undertake the four core units plus four optional units, but please note that Unit 424 (E5) and Unit 426 (E7) may not be taken in combination.

The qualification structure is likely to vary in each of the four UK countries according to specific regulatory or service needs.

A guidance document giving this information is available from Skills for Care and Development. This document will also be made available on the City & Guilds website within the FAQs for this qualification.

Qualification structure

Candidates should complete the following 4 mandatory units

QCA unit reference	City & Guilds Unit no	Skills for Care and Development ref number	Unit title	Excluded combination of units	SSC original ref for imported units
K/104/0809	401	LMC A1	Manage and develop yourself and your workforce within care services	N/A	N/A
K/104/0812	402	LMC B1	Lead and manage provision of care services that respects, protects and promotes the rights and responsibilities of people	N/A	N/A
J/104/0820	403	LMC C1	Develop and maintain systems, procedures and practice of care services to manage risks and comply with health and safety requirements	N/A	N/A
D/104/0824	404	LMC E1	Lead and manage effective communication that promotes positive outcomes for people within care services	N/A	N/A

And any 4 optional units from the following, except units 424 and 426 which cannot be taken in combination

R/103/1604	405	LMC E12	Manage a programme of complementary projects	N/A	MSC F2
D/104/0810	406	LMC A2	Facilitate and manage change within care services through reflective, motivating and flexible leadership	N/A	N/A
H/104/0811	407	LMC A3	Actively engage in the safe selection and recruitment of workers and their retention in care services	N/A	N/A
F/102/8861	408	LMC A4	Manage a dispersed workforce to meet the needs and preferences of individuals at home	N/A	HSC446
F/103/9729	409	LMC A5	Allocate and monitor the progress and quality of work in your area of responsibility	N/A	MSC D6
M/104/0813	410	LMC B2	Lead and manage provision of care services that promotes the well being of people	N/A	N/A
T/104/0814	411	LMC B3	Manage provision of care services that deals effectively with transitions and significant life events	N/A	N/A
A/104/0815	412	LMC B4	Manage provision of care services that supports parents, families, carers and significant others to achieve positive outcomes	N/A	N/A
F/104/0816	413	LMC B5	Manage and evaluate systems, procedures and practices for assessments, plans and reviews within care services	N/A	N/A

J/104/0817	414	LMC B6	Lead and manage provision of care services that promotes the development of children and young people	N/A	N/A
L/104/0818	415	LMC B7	Lead and manage group living provision within care services	N/A	N/A
R/104/0819	416	LMC B8	Lead and manage provision of care services that promotes positive behaviour	N/A	N/A
J/102/8862	417	LMC C2	Develop risk management plans to support individual's independence and daily living within their home	N/A	HSC450
L/104/0821	418	LMC D1	Lead and manage work for care services with networks, communities, other professionals and organisations	N/A	N/A
R/104/0822	419	LMC D2	Manage workers within care services who are based in external multi-disciplinary teams	N/A	N/A
Y/104/0823	420	LMC D3	Lead and manage inter-professional teams within care services	N/A	N/A
H/104/0825	421	LMC E2	Identify, implement and evaluate systems, procedures and practice within care services that measure performance	N/A	N/A
K/104/0826	422	LMC E3	Monitor and manage the quality of the provision of care services	N/A	N/A
M/104/0827	423	LMC E4	Lead and manage provision of care services that promotes opportunities,	N/A	N/A

			identifies constraints and manages risks		
T/104/0828	424	LMC E5	Plan operations and manage resources to meet current and future demands on the provision of care services	Excluded combination with E7	N/A
A/104/0829	425	LMC E6	Contribute to the strategic policies of care services	N/A	N/A
M/104/0830	426	LMC E7	Develop, implement and review business plans and planning for the provision of care services	Excluded combination with E5	N/A
L/103/1603	427	LMC E8	Manage finance for your area of responsibility		MSC E2
T/104/0831	428	LMC E9	Manage procedures within care services for making, responding to and learning from comments and complaints		N/A
A/104/0832	429	LMC E10	Ensure policies, procedures and practice for the conduct of workers within care services are adhered to		N/A
J/103/1597	430	LMC E11	Manage a project		MSC F1
F/104/0833	431	LMC E13	Market, cost and contract to ensure the viability of the provision of care services		N/A